Forums Notifications:

- Go into the Sakai course site where the Forum exists
- In the course menu on the left, click the Forums button
- At the top, click on the **Watch** button
- Click the radio button beside **No Notification**, and click **Save**

New Forum	Organize	Template Settings	Statistics & Grading	Ranks	Watch	

Forums

Use **Forum Settings** and **Topic Settings** to change the title and other details of this forum. New forums and topics can only be created by you or someone with your level of access. Use **Template Settings** to set up a template for all new forums.

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Watch Forums Options

Use the settings below to change what notifications you receive when activity in the forums of this site take place.

- Send me an email whenever a new message is posted
- Send me an email when a conversation that I have contributed to receives a new message
- No notification

Save Cancel

Printing Forums

1. Once in Forums, select the Topic to print.

2. Under that Topic, there will be a list of posted threads. Notice the **Print icon** in the upper right. **Click this icon**. **Note**: Clicking Print at this level will print every thread within the Topic, including the reply posts.

MMH200.001.FA13	Forums		-			
Start a New Conversation	Display Message Content	Topic Settings	Delete Topic			
GMO (3 messages - 2 unrea View Full Description	s ions / GMO วî					
<u>Conversation</u>			Authored By			
Haskell: Reflections on GMO (1 message - 0 unread)			The Instructor (the_instructor)			
New! Student2: Reflections on GMO (1 message - 1 unread)			🖂 tes	test student2 (teststudent2)		

3. A new window will open, displaying what is about to be printed. In the upper left of the window, click **Send To Printer**. This will open the print dialog box where you can select your print options.

If you wanted to print the Topic in its entirety, go one step further in the Forum hierarchy so that you are only looking at a **specific thread**. The **Print icon** is available here as well, so let's click it.



5. Click Send To Printer to open your print dialog box and continue to select your print options.