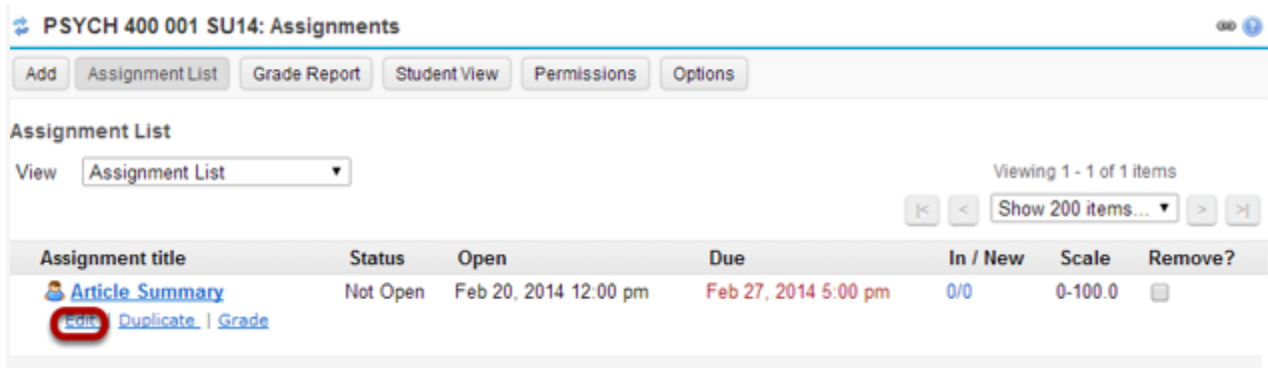


# How do I edit an existing assignment?

## Go to Assignments.

Select the **Assignments** tool from the Tool Menu of your site.

## Select the Edit link for the assignment you want to edit.



PSYCH 400 001 SU14: Assignments


Add Assignment List Grade Report Student View Permissions Options

Assignment List

View Assignment List

Viewing 1 - 1 of 1 items

Show 200 items...

Assignment title	Status	Open	Due	In / New	Scale	Remove?
<a href="#">Article Summary</a>	Not Open	Feb 20, 2014 12:00 pm	Feb 27, 2014 5:00 pm	0/0	0-100.0	

[Edit](#) [Duplicate](#) [Grade](#)

## Make your changes to the assignment.

PSYCH 400 001 SU14: Assignments

[Add](#) [Assignment List](#) [Grade Report](#) [Student View](#) [Permissions](#)

Article Summary - [edit](#)

Complete form and then choose 'post' at the bottom. A \* means required information.

Assignment

\* Title

\* Open Date FEB 20 2014 at 12 00 PM  
Students can not save or submit the assignment until the open date.

\* Due Date FEB 27 2014 at 5 00 PM

\* Accept Until FEB 27 2014 at 5 00 PM  
Assignments cannot be submitted after the close date.

\* Student Submissions

☐ Allow Resubmission

\* Grade Scale   
 For points, enter maximum possible

\* Assignment Instructions

Source

Styles

Format

Font

Size

A A

Word Count : 12

- ☐ Hide due date from students
- ☐ Add due date to Schedule
- ☐ Add an announcement about the open date to Announcements
- ☐ Add honor pledge

Grading

- ☐ Do not associate assignment to Gradebook
- ☒ Associate with existing Gradebook entry
- 

Peer Assessment

- ☐ Use peer assessment

Released Grade Notification Email Options:

- ☒ Do not send notification email to student when the grade is released
- ☐ Send notification email to student when the grade is released

Attachments

No attachments yet

[Add Attachments](#)

Additional information

Supplement Items

Model Answer [Add](#)

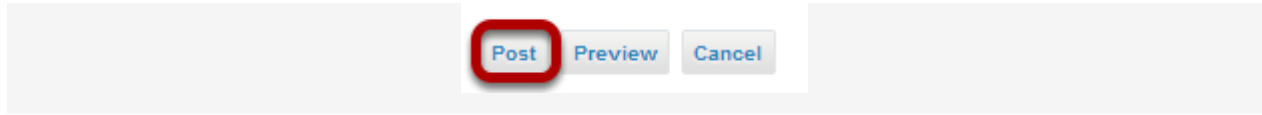
Private Note [Add](#)

All Purpose item [Add](#)

[Post](#) [Preview](#) [Cancel](#)

The assignment settings window will appear. Make any necessary changes.

## Click **Post**.



Click **Post** to save your changes.