

LMS Polls.

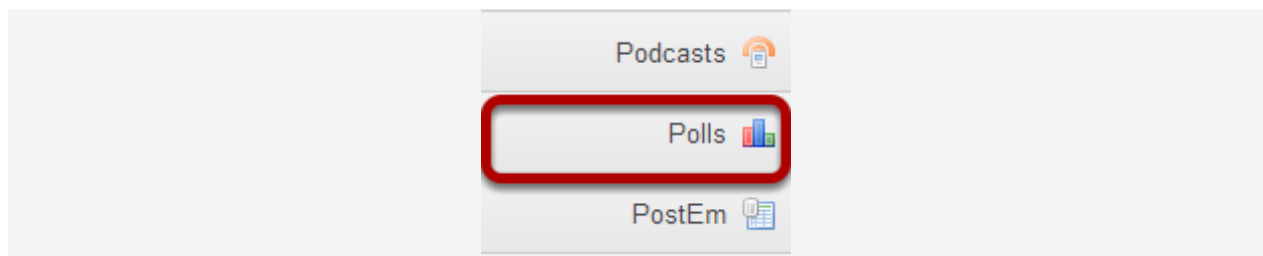
The Polls tool allows instructors to post single question multiple choice survey questions on their site. Polls can be structured to elicit single or multiple responses to a question.

Results of a poll can be made available to students immediately, after voting, after the closing date, or never. Instructors can post any number of polls. If desired, instructor may also change the tool permissions to allow students to post poll questions.

Participants may only vote once per poll.

Responses to poll questions are anonymous.

To access this tool, select Polls from the Tool Menu in your site.



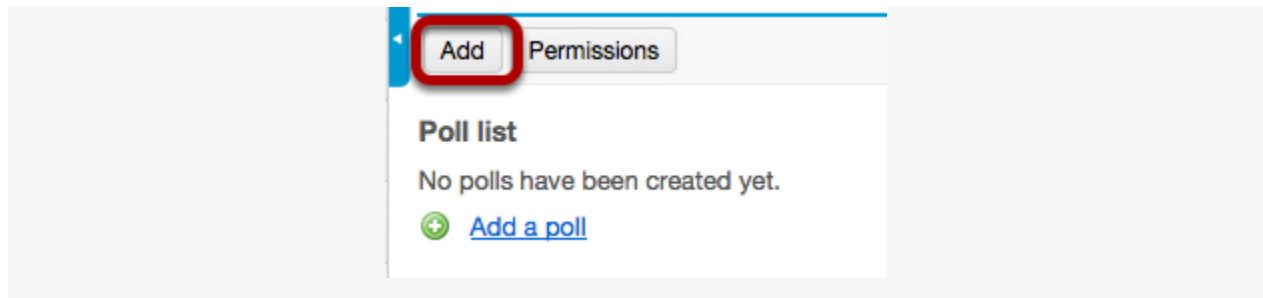
How do I add a new poll?

Go to Polls.

Select the **Polls** tool from the Tool Menu of your site.

Note: If the Polls tool is not available on your site by default, you can add it to your site under Site Info > Edit Tools.

Click Add.







Compose your poll question.

A screenshot of a web form titled 'Add a poll'. The form has a section labeled '*Question' with a text input field containing the text 'How many hours per week do spend visiting social media sites?'. This input field is highlighted with a red rectangle. Below the question field is a section labeled 'Additional Instructions (if applicable)'. This section contains a rich text editor with a toolbar at the top. The toolbar includes icons for source code, undo, redo, search, bold, italic, underline, strikethrough, subscript, superscript, bulleted list, numbered list, decrease indent, increase indent, quote, and link. Below the toolbar are dropdown menus for 'Styles' (set to 'Normal'), 'Font', and 'Size'. The text area of the rich text editor contains the text 'I am considering using social media for this course and want to get a sense of how often you visit social media web sites.' and is highlighted with a red rectangle. At the bottom left of the form is a link labeled 'body p'. At the bottom right is a 'Word Count : 24' indicator.


Enter the poll question in the box marked **Question** and add additional information in the Rich Text Editor below if needed.

Specify the poll settings.

1 *Opening Date 03/03/2014 10:15 am 
*Closing Date 03/10/2014 10:15 am 

2 **Limits**
*What is the minimum number of Answer Options that can be selected? 1 
*What is the maximum number of Answer Options that can be selected? 1 

3 **Results are visible:**
☐ always
☒ to participants who have voted, or after closing date
☐ after closing date
☐ never

4 **Save and add options**  **Cancel**

1. Specify availability time and date.
2. Indicate limits on number of answers selected.
3. Choose when to make the results visible.
4. Click **Save and add options** when finished.

Add the first answer.

Add an Option

Question: How many hours per week do spend visiting social media sites?

Answer option:

I do not visit social media sites

body p Word Count : 0

Save Save and add options Cancel

Enter the first answer option in the text box, then click **Save and add options**.

Add the second answer.

Add an Option

Question: How many hours per week do spend visiting social media sites?

Answer option:

Less than 1 hour per week

body p Word Count : 0

Save **Save and add options** Cancel

Enter the second answer option in the text box, then click **Save and add options**.

Continue this process of saving and adding options until you have added all of the options for the Poll question. On the last option click **Save**. This will display the Edit a Poll page with the poll options listed.

Click Save.

Options

[Add option](#)

Option	actions
I do not visit social media sites	Edit Delete
Less than 1 hour per week	Edit Delete
From 1 to 5 hours per week	Edit Delete
From 6 to 10 hours per week	Edit Delete
Over 10 hours per week	Edit Delete

Limits

*What is the minimum number of Answer Options that can be selected?

* What is the maximum number of Answer Options that can be selected?

Results are visible:

- ☐ always
- ☒ to participants who have voted, or after closing date
- ☐ after closing date
- ☐ never

[Save](#) [Cancel](#)

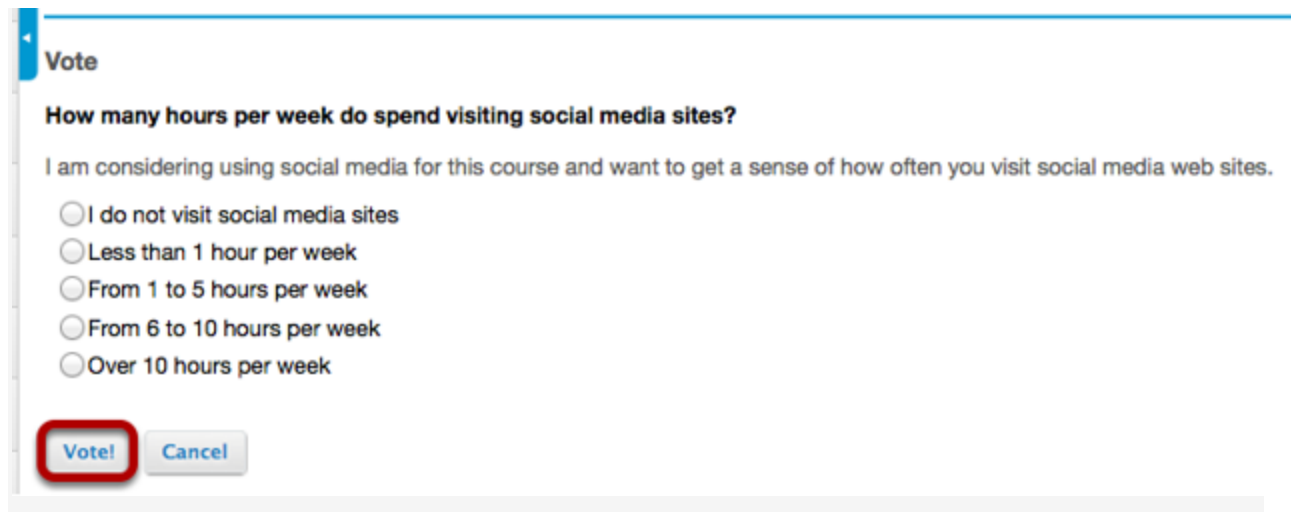
This displays the Polls list page. Click **Save** to save your poll.

Note: If you need to edit or delete an option, click on the Edit or Delete links to the right of the option text.

To view the poll, click on the poll name.

Add Permissions			
Poll list			
Question	Opening	Closing	Results
How many hours per week do spend visiting social media sites?	Mar 3, 2014 10:15 AM	Mar 10, 2014 10:15 AM	Results
Delete selected items			

Example: Student view of Poll.

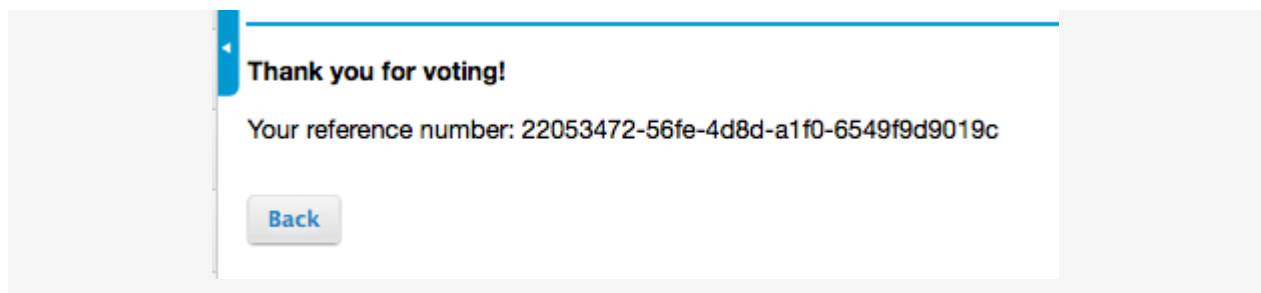


The screenshot shows a poll interface with a blue header bar. Below the header, the word "Vote" is displayed in a blue box. The poll question is "How many hours per week do spend visiting social media sites?". Below the question, there is a paragraph of text: "I am considering using social media for this course and want to get a sense of how often you visit social media web sites." Below this text, there are five radio button options: "I do not visit social media sites", "Less than 1 hour per week", "From 1 to 5 hours per week", "From 6 to 10 hours per week", and "Over 10 hours per week". At the bottom of the poll, there are two buttons: "Vote!" and "Cancel". The "Vote!" button is highlighted with a red rectangle.

Students see a list of polls (if more than one). When they click on the name of the poll, the poll is displayed. Students make their selection then click on **Vote!**

Note: By default, students can only vote once per poll question.

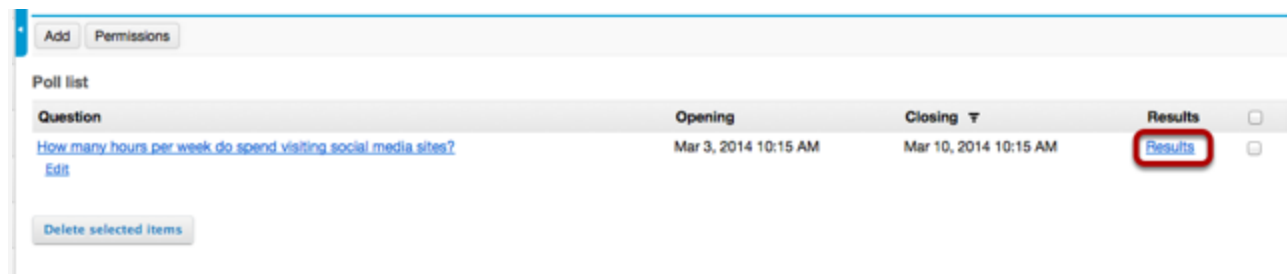
Example: Student reference number.



The screenshot shows a confirmation screen with a blue header bar. Below the header, the text "Thank you for voting!" is displayed in a blue box. Below this text, the reference number is shown: "Your reference number: 22053472-56fe-4d8d-a1f0-6549f9d9019c". At the bottom of the screen, there is a "Back" button.

After a student votes in a poll, they receive a reference number to confirm that they have voted in this poll.

To view the results of the poll, click on Results.



The screenshot shows a poll list interface with a blue header bar. Below the header, there are two buttons: "Add" and "Permissions". Below these buttons, the text "Poll list" is displayed. Below the text, there is a table with the following columns: "Question", "Opening", "Closing", "Results", and a checkbox column. The table contains one row with the following data: "How many hours per week do spend visiting social media sites?", "Mar 3, 2014 10:15 AM", "Mar 10, 2014 10:15 AM", "Results", and a checkbox. The "Results" link is highlighted with a red rectangle. Below the table, there is a "Delete selected items" button.

Question	Opening	Closing	Results	
How many hours per week do spend visiting social media sites? Edit	Mar 3, 2014 10:15 AM	Mar 10, 2014 10:15 AM	Results	<input type="checkbox"/>

Example: Poll Results.

Results

How many hours per week do spend visiting social media sites?

Option	Votes	%
I do not visit social media sites	0	0%
Less than 1 hour per week	0	0%
From 1 to 5 hours per week	2	67%
From 6 to 10 hours per week	0	0%
Over 10 hours per week	1	33%
Total	3	100%

Back