



New Faculty Orientation

Benefits and Policy

November 19, 2022

Benefits and Facilities

Provident Fund

Employee Old Age Benefit

Medical Insurance

Group Life and Disability Insurance

Campus Perks

Discounts and Waivers

Provident Fund and Employee Old Age Benefit

PF Employee Contribution (10% of basic salary)
PF LUMS Contribution (10% of basic salary)

Loan against provident fund
(Application through e-portal)

Eligibility: Full-time faculty

Insurance

Health Insurance (OPD and IPD)

Health Insurance Cover	PKR
Outpatient (OPD)	80,000/- per family per year
Hospitalization (IPD)	1,000,000/- per person per year
Maternity Limit (normal) under IPD	120,000/-
Maternity Limit (c-section) under IPD	200,000/-
Daily Room Limit	15,000/-

Group Life Insurance

Life Insurance (accidental*2)
Disability Insurance

Counselling Services (Under OPD)

Eligibility: All



On-Campus Amenities

On-Campus Day Care Center

Swimming Pool and Gym

Medical Center and Pharmacy

ATMs and LUMS Store

LUMS Library Access

Dining Facilities

Jamiah Masjid LUMS

Free Car Parking

Day Care Facility

daycare.lums.edu.pk

Per Day

Capped at 8 visits per month

Part-time

Monday to Friday, 5 hours

Full-time

Monday to Friday 8:00am-6:00pm

Three Day Trial Period

Register at [Admission Form | Daycare | Welcome to LUMS](#)

Registration fee of PKR 2000 is charged separately.

Surveillance

Sleeping Area

Outdoor Playing Area

Activities and Games

Child-friendly Bathrooms

On-Duty Nurse

Other Perks

Relocation Allowance

Accommodation

Corporate Discounts

Female Transport

Official Computer/Laptop

Tuition Fee Waiver

Links and Interfaces



HR Forms and Policy



E-Portal



IGI Portal (Medical Insurance Claims)



LUMS Phone list



Faculty Performance Appraisals



Success factors for Staff performance and recruitment

Faculty Appraisals

Faculty Appraisal Period - January to December.

Launching time – March/April of the following year.

Demo sessions - For all the new faculty members before the start of the cycle

Workflow



Essentials for New Joiners



Smart Card



Car Sticker



IT Assets

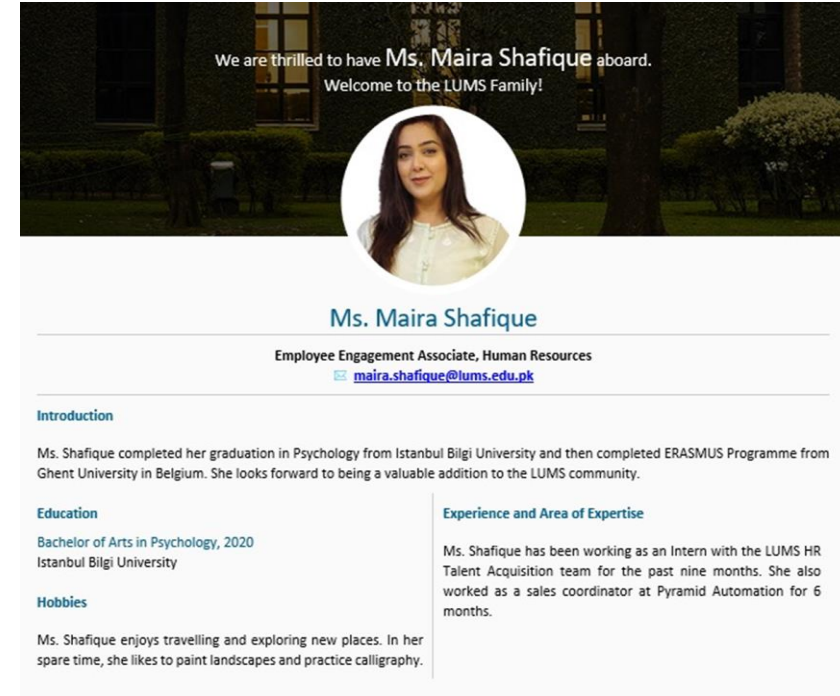
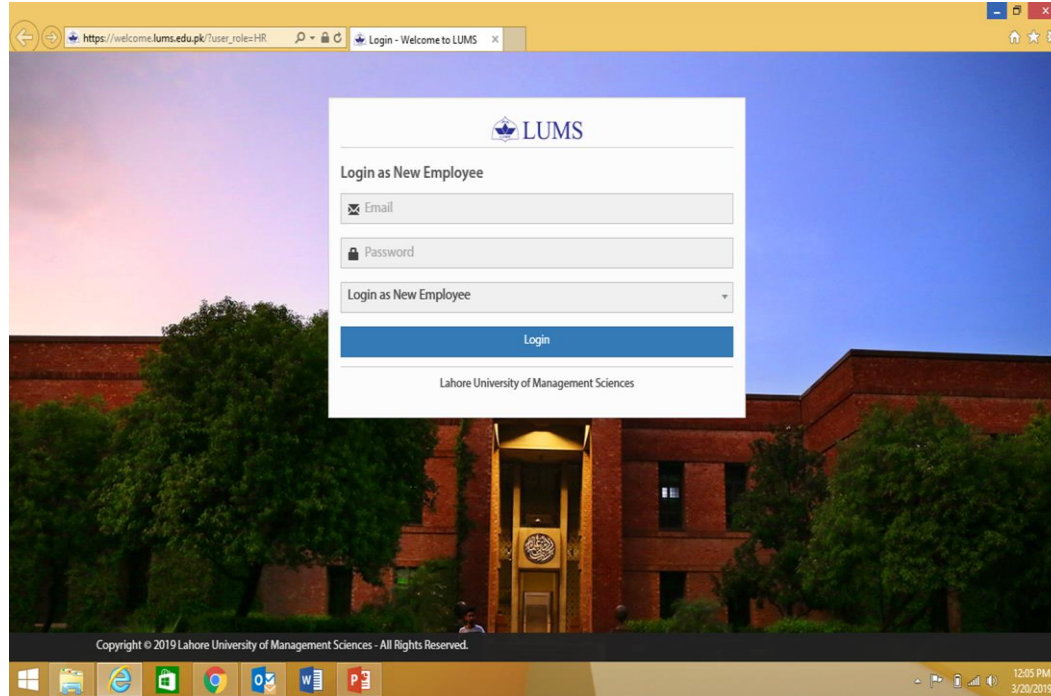


Bank
Account

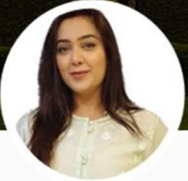


Welcome
Announcement

Your Welcome Announcement



We are thrilled to have **Ms. Maira Shafique** aboard.
Welcome to the LUMS Family!



Ms. Maira Shafique
Employee Engagement Associate, Human Resources
maira.shafique@lums.edu.pk

Introduction
Ms. Shafique completed her graduation in Psychology from Istanbul Bilgi University and then completed ERASMUS Programme from Ghent University in Belgium. She looks forward to being a valuable addition to the LUMS community.

Education
Bachelor of Arts in Psychology, 2020
Istanbul Bilgi University

Hobbies
Ms. Shafique enjoys travelling and exploring new places. In her spare time, she likes to paint landscapes and practice calligraphy.

Experience and Area of Expertise
Ms. Shafique has been working as an Intern with the LUMS HR Talent Acquisition team for the past nine months. She also worked as a sales coordinator at Pyramid Automation for 6 months.

THANK YOU!