

LUMS Award for Teaching Excellence

Call for Nominations for 2025

Award Description

The LUMS Award for Excellence in Teaching demonstrates the value LUMS attributes to the core function of teaching and learning. Each Award recognizes the contributions of an individual who, through innovation, commitment, and continued excellence in teaching have significantly enhanced the quality of their students' learning experiences. The Award recognizes sustained achievement with weight given to evidence of continuing effort and outstanding contributions in teaching and learning over several years.

Outstanding contributions capture the intellectual growth of students and enhanced student learning that results from innovative teaching in the classroom, the mentorship of students through involvement in research or practical experience, the development of novel and effective educational materials, and leadership that promotes teaching and learning at LUMS.

Eligibility

All full-time and part-time instructors (faculty, adjuncts, teaching fellows, professors of practice) who contribute to teaching and learning and have **minimum three years of experience at LUMS** are eligible. Senior administrators (i.e., Chairs, Associate Deans, Deans) are not eligible to apply for the award while they hold their positions but are encouraged to support and nominate outstanding instructors for the Award.

Submission Deadlines

1. Nomination questionnaire completed by the nominator by **4:00 p.m. on February 9th, 2025**, and can be accessed [here](#)
2. Nominators or Nominees submit nomination portfolios by **4:00 p.m. on April 15th, 2025**, directly to lli@lums.edu.pk

The Nomination Process

Step 1: A nominator must complete a short [nomination questionnaire](#) by **4:00pm on February 9th, 2025**, indicating their intent to support a nominee to attest to the quality and impact of their teaching on student learning.

Nominations can be submitted by chairs, deans, or faculty. The nominator will also need to prepare a **nomination letter** which is to be included as part of the nomination portfolio.

Step 2: The Selection Committee will review the nomination questionnaires and contact the nominators and the selected nominees to invite them to submit a **nomination portfolio by 4:00pm on April 15th, 2025**.

The Nomination Portfolio

The nomination portfolio is prepared by the nominee who works closely with the nominator to showcase the best possible evidence for excellence through their contributions to teaching and learning. We encourage both the nominator and the nominee to seek support from the Learning Institute in preparing this portfolio.

Nomination portfolios are expected to be **7 pages maximum** (template will be provided). The following elements should be included in the nomination portfolio:

1. A **title page** including name, title of the Award, date, school, position, and picture
2. A **nomination letter** written by the nominator. The nominator can be a Chair, Dean, or faculty who attests to the nominee's excellence and effectiveness in teaching, as well as the impact that the nominee has on student learning. Nominators should discuss the nominee's innovative teaching, mentoring, development of innovative teaching materials, and highlight compelling evidence that demonstrates sustained impact on and enhancement of the student learning experience. Nominators should be aware that the Award is not intended to celebrate impressive accomplishments more broadly, but to celebrate innovative teaching processes and impacts demonstrated by an instructor. **(1 page max)**
3. A **CV** focused on teaching-related achievements. It should include academic qualifications, courses taught, research in teaching and learning, and any relevant professional development. Nominees should aim for brevity, prioritizing information that highlights teaching excellence. **(1 page max)**
4. A **statement of teaching philosophy** that effectively narrates the nominee's beliefs about learning, approaches to enhancing learning, and particular effective teaching strategies and ways in which pedagogy is used within their discipline. **(1 page max)**
5. **Evidence** should substantiate claims made in the teaching philosophy statement. It should be presented in the form of descriptions of innovative teaching, course evaluations, mentoring, the development of educational materials. Strong descriptions should include student learning outcomes that are aligned with effective assessments. **(4 pages max)**.

What Counts as Evidence of Excellence in Teaching?

For concise examples of what counts as evidence for teaching excellence it is highly recommended that you see this useful online resource: [Guide to Evidence of Teaching](#)

1. Summaries of course evaluations over 3 to 5 years. The committee is interested in the interpretation of these results. It is also interested to know how student feedback may have been used by the instructor to enhance their teaching.
2. Examples of teaching innovations and effective interventions (see link to the Guide above).
3. Mentorship of student learning through involvement in research or practical experience.
4. Demonstrated impact in the areas of student experience, community engagement, undergraduate research, and/or international education.
5. Research directly related to teaching and learning. Comments about ways in which the nominee's research influences his/her teaching are most useful.
6. Leadership in teaching and learning initiatives including membership in committees, particular institutional or community-based initiatives, facilitation and training, etc.

The Selection Committee:

The Selection Committee will include the following:

- Director Learning Institute – (convener & non-voting member)
- Award Coordinator (non-voting member)
- LLI Designate
- 3 (rotating) faculty reps from different schools
- Student Partner
- External referee(s)

Support Available:

The Learning Institute is available to assist nominees in developing a nomination portfolio. Sample dossiers of the Teaching Excellence Award winners from last years are available upon request. To book a consultation, or for general inquiries about the Award process please contact Ms. Amna Ikram Butt (amna.butt@lums.edu.pk)