



**APPLICATION FORM  
TRANSFER STUDENTS  
UNDERGRADUATE PROGRAMMES  
SDSB/MGSHSS**

**ACADEMIC YEAR 2012-2013**

**UNDERGRADUATE PROGRAMMES  
LAHORE UNIVERSITY OF MANAGEMENT SCIENCES**  
[helpdeskAO@lums.edu.pk](mailto:helpdeskAO@lums.edu.pk)



**APPLICATION FOR TRANSFER STUDENTS  
U/G PROGRAMMES - SDSB/MGSHSS (2012-2013)**

**FORM 1**

**PERSONAL DATA**

**Please type or write in BLOCK LETTERS**

ATTACH YOUR  
PHOTOGRAPH  
HERE (1" x 1")

Name \_\_\_\_\_ Male  Female

Other names that might appear on your records \_\_\_\_\_

Date of Birth    day month year Age   years   months

Country of citizenship \_\_\_\_\_ N.I.C. #     -     -

Mailing Address \_\_\_\_\_  
\_\_\_\_\_

Telephone # \_\_\_\_\_ Fax # \_\_\_\_\_ Email \_\_\_\_\_

Permanent Home Address \_\_\_\_\_  
\_\_\_\_\_

Telephone # \_\_\_\_\_ Fax # \_\_\_\_\_ Email \_\_\_\_\_

Have you applied for admission or been admitted to LUMS previously? Yes  No

If yes, when? \_\_\_\_\_ To which programme? \_\_\_\_\_

**HOSTEL ACCOMMODATION NEEDED** Yes  No

(Not guaranteed - only on space availability basis)

**INTENDED AREA OF SPECIALISATION**

- Economics  Politics and Economics  Anthropology & Sociology   
 Political Science  Accounting & Finance  BA-LL.B  Humanities   
 History  Management Science

Specialization preference indicated by a student in the admission form **can not be guaranteed**. Candidates who are admitted to the sophomore year will be informed at the time of admission whether space availability allows their enrollment in the major of their choice. Candidates who are admitted to the freshman year would be allowed to declare their major typically at the end of the Spring semester and on completion of at least 30 semester credits of courses at LUMS.

At the end of the Spring semester of the freshman year, students would be asked to rank all available majors in order of their preferences. The acceptance in a specific major will depend upon a student's overall academic performance as well as the

performance in the specialization subjects related to that particular major. For certain majors, interviews may also be used to screen candidates.

**ACADEMIC DATA** *(please provide all transcripts and report all results)*

Degree/ Certificate	Name and location of school, college, or university	From mth/yr	To mth/yr	Division/ GPA/ Grade	Marks obtained (in %)	Major subjects taken
<input type="checkbox"/> Matric <input type="checkbox"/> O' Level <input type="checkbox"/> Other (specify) _____						
<input type="checkbox"/> FA/FSc <input type="checkbox"/> A' Level <input type="checkbox"/> Other (specify) _____						
<input type="checkbox"/> Other (specify) _____  <input type="checkbox"/> Currently enrolled <input type="checkbox"/> Completed						

Have you failed, repeated, or withdrawn from any of the above examinations or taken any examination in parts?  
If yes, please provide the following details:

Examination(s)	Year(s)	Failed/Repeated/Withdrew/In parts	Reason(s)
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(please circle)

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**Distinctions, awards, and other recognitions of academic achievements** (please indicate the basis of selection and date of each listing)

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**Extracurricular and Community activities:**  
(Please list in order of importance to yourself).

Activity	Specific dates of your involvement	Offices or positions held or Honours received
_____	_____	_____
_____	_____	_____
_____	_____	_____

**LCAT/SCHOLASTIC APTITUDE TEST (SAT I):**

**LCAT**

Have you taken **LCAT**? Yes  No

If no then have you taken **SAT Reasoning Test**? Yes  No

If yes, please mention the scores:

**SAT Reasoning Test: Test Date:** \_\_\_\_\_

**Critical Reading:** \_\_\_\_\_ **Math:** \_\_\_\_\_ **Verbal:** \_\_\_\_\_

**Note: Latest SAT I score will be considered for the evaluation.**

**LUMS is committed to providing support and making special arrangements for candidates who may have some physical disability. Will you require such support if you are admitted to LUMS?**

**If you wish to designate/authorise someone on your behalf to make inquiries regarding your admission application, please provide his/her name and other information below.**

**Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Phone #** \_\_\_\_\_ **Fax #** \_\_\_\_\_ **Email** \_\_\_\_\_

**PERSONAL STATEMENT**

**1. What are your academic goals?**

**2. Why do you want to transfer to LUMS?**

**UNDERTAKING:**

I have completed my LUMS application for undergraduate admission and have provided all the information about my academic career, financial status. I certify that the information given on this form is accurate and complete to the best of my knowledge. I understand that any misrepresentation can result in disqualification of my application or subsequent separation from LUMS.

Applicant's Name \_\_\_\_\_

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

**WARNING:**

**ANY ATTEMPT TO INFLUENCE THE ADMISSIONS PROCESS OR PROVIDING FALSE OR INCOMPLETE INFORMATION WOULD RESULT IN DISQUALIFICATION OF THE CANDIDATE OR DISMISSAL FROM THE PROGRAMME AT ANY STAGE.**

# STATEMENT OF FINANCIAL RESOURCES

**FORM 2**

**All applicants must complete the appropriate sections and sign the statement on this form.**

Please tick (✓) the appropriate box. If no box is checked, it will be assumed that the applicant does not need financial assistance. Information provided will be treated as confidential.

**Do you want to apply for Financial Aid**

**Yes  No**

Following documents are required to be submitted along with the financial aid application form for your financial aid request to be considered.

- 1 Salary certificate/Pension slip of all earning members of the family
- 2 Utility Bills (May through August) Electricity, gas, telephone and water
- 3 Income Tax Returns of all earning members of the family
- 4 Wealth Statement
- 5 Bank Statements (for the last one year) of all account holders
- 6 Domicile Certificate of the applicant only
- 7 Rental Lease Agreement (if applicable)
- 8 Copies of Saving Certificates/bonds/shares/investments/CDC Account statement /Certificates)
- 9 Loan Document(s) (credit card bills, bank loans statement etc)
- 10 Fee Concession (Scholarship/Loan) document(s) of sibling(s)
- 11 Fee document from the last institution the applicant attended
- 12 Copies of Medical bills/expenditure related document(s) if applicable
- 13 Statement of Purpose
- 14 Copies of property ownership documents (agriculture land, plots, files etc.)
- 15 Copy of passport of the applicant
- 16 Any other document(s) demonstrating financial need

**Please fill out this form in CAPITAL LETTERS**

## **PERSONAL INFORMATION**

First Name: Middle Name: Last Name:

Other name(s) that might appear on your records:

Please write your C.N.I.C. and/or passport number if available. Foreign applicants must write their country of citizenship.

C.N.I.C. Number:

Passport Number:

Country of citizenship:

Birth Date (dd/mm/yy):

Gender:

Male

Female

Postal Address:

City:

Province/State:

Country:

Telephone Number:

Mobile:

Email Address:

Marital Status:  Single

Married.

If married, please specify number of people financially dependent on you:

Guardian's Name:	
Relationship: <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Other (specify):	
Guardian's Telephone:	Mobile:

Guardian's Email:
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<b>FAMILY INFORMATION</b>			
Marital status of Parents (Check only One):	<input type="checkbox"/> Married	<input type="checkbox"/> Separated/Divorced	<input type="checkbox"/> Mother Living/Father Deceased
	<input type="checkbox"/> Father Living/Mother Deceased	<input type="checkbox"/> Other (please specify):	

<b>Father/Guardian's Information</b>
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Full Name:		
Postal Address (if different from yours):		
City:	Province/State:	Country:

Telephone:	Mobile:	Work:
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Is your father/guardian currently employed? <input type="checkbox"/> Yes <input type="checkbox"/> No
If retired/unemployed, specify since when (mm/yy):

<b>Current Employment (if applicable)</b>
Organization: _____
Designation: _____
Date of joining (dd/mm/yy):

<b>Previous Employment (if applicable)</b>	
Organization: _____	
Designation: _____	
Worked From (dd/mm/yy):	To (dd/mm/yy):

Total amount of benefits in case of retirement/change of job (in Pak. Rupees):
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<b>Mother/Guardian's Information</b>
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Full Name:	Age:
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Postal Address (if different from yours):		
City:	Province/State:	Country:

Telephone Number:	Mobile:	Work:
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Is your mother/guardian currently employed?  Yes  No

If retired/unemployed, specify since when (mm/yy):

**Current Employment (if applicable)**

Organization:

\_\_\_\_\_

Designation:

\_\_\_\_\_

Date of joining (dd/mm/yy):

**Previous Employment (if applicable)**

Organization:

\_\_\_\_\_

Designation:

\_\_\_\_\_

Worked From (dd/mm/yy):

To (dd/mm/yy):

Total amount of benefits in case of retirement/change of job (in Pak. Rupees):

**Spouse's Information**

Full Name:

Age:

Postal Address (if different from yours):

City:

Province/State:

Country:

Is your spouse currently employed?  Yes  No

If retired/unemployed, specify since when (mm/yy):

**Current Employment (if applicable)**

Organization:

\_\_\_\_\_

Designation:

\_\_\_\_\_

Date of joining (dd/mm/yy):

**Previous Employment (if applicable)**

Organization:

\_\_\_\_\_

Designation:

\_\_\_\_\_

Worked From (dd/mm/yy):

To (dd/mm/yy):

Total amount of benefits in case of retirement/change of job (in Pak. Rupees):

How many of your family members, including yourself, depend on your parents' income for living expenses?

Please provide information for all the family members you specified above as being dependent on your parents' income. Use a separate sheet if needed. Specify monetary values in Pak. Rupees.

Full Name	Relationship to Parents	Name of School/College	Current Class	Tuition Fees (Annual)	Scholarships (Annual)	Parents' Contribution (Annual)

If any of your siblings is employed, please fill in the table below. Use a separate sheet if needed.

Full Name	Organization	Designation	Years since employed	Marital Status	No. of Children

### TOTAL INCOME

Please specify **ANNUAL** income information for each member of your family, including yourself and your spouse (if applicable). Use a separate sheet if needed. Specify monetary values in Pak. Rupees.

	Salary (Gross)	Salary (Net)	Business Income
Father/Guardian:			
Mother/Guardian:			
Self:			
Spouse:			
Sibling(s):			

Please specify **ANNUAL** income information from the sources mentioned below:

a. Agricultural Income:	Pak. Rupees
b. Income from Savings (Interests/Dividends):	Pak. Rupees
c. Pension:	Pak. Rupees
d. Real Estate Holdings:	Pak. Rupees
e. Support from Relative(s):	Pak. Rupees
f. Other (please specify):	Pak. Rupees
<b>Total ANNUAL household income:</b>	Pak. Rupees

Do you foresee a significant increase or decrease in your family income next year?

No     Yes    If yes, please explain:

### TOTAL ASSETS

Is the house you live in owned by your family?

- Yes      Year of purchase:                      Original purchase price (Pak. Rupees):                      Present market value (Pak. Rupees):
- No      Please explain why (e.g., living with grandparents, inherited, etc):

Size of your house's plot (in Kanals/Marlas or Sq. Feet):

Does your family own any other plot(s), house(s), or any other type of land(s)?       Yes       No

If you answered yes to the above, please provide the following information on each of these piece(s) of land(s):

Number of	Locality	Area (Kanals/Marlas OR Sq. Feet)
Plots		
Houses		
Buildings		
Other (Specify):		

Please specify individual assets for each member of your family, including yourself and your spouse (if applicable). Use a separate sheet if needed. Specify monetary values in Pak. Rupees

	Business	Savings and Investments	Land and Building	Agricultural Land	Area/locatin of Agriculture land
Father/Guardian:					
Mother/Guardian :					
Self:					
Spouse:					
Sibling(s):					

Does your family own any automobile(s)?       Yes       No

	Make	Manufactured Year	Engine CC
If Yes, Car 1			
Car 2			
Car 3			

Item of Luxury	How many Owned	Market Value
Air Conditioner		
Television		
Desktop Computer		
Laptop		

**TOTAL EXPENSES**

How much did your family spend **ANNUALLY** on the following expenses during the current year? Please specify **exact** amount.

a. Clothing:	Pak. Rupees
b. Educational Expenses:	Pak. Rupees
c. Electricity Bill:	Pak. Rupees
d. Entertainment:	Pak. Rupees
e. Food:	Pak. Rupees
f. Fuel and Car Maintenance:	Pak. Rupees
g. Loan Payments:	Pak. Rupees
h. Medical Expenses:	Pak. Rupees
i. Mobile Phone Bill:	Pak. Rupees
j. Rent or Mortgage (if applicable):	Pak. Rupees
k. Servants' Salaries:	Pak. Rupees
l. Taxes:	Pak. Rupees
m. Telephone Bill:	Pak. Rupees
n. Vacations:	Pak. Rupees
o. Other (please specify):	Pak. Rupees
<b>Total ANNUAL Expenses</b>	Pak. Rupees

If the monthly/annual disposable income is negative, kindly explain the reasons for the gap, and any arrangements through which the differential is being met by the family.

Are there any outstanding loans?  Yes  No

If yes, please indicate loans taken from:

	Amount (in Pak. Rupees)	Repayment due on (mm/yy)
<input type="checkbox"/> <b>Bank</b> (specify name):		
<input type="checkbox"/> <b>Relative</b> (specify relationship):		
<input type="checkbox"/> <b>Credit Card:</b>		
<input type="checkbox"/> <b>Employer:</b>		
<input type="checkbox"/> <b>Other (PLEASE SPECIFY):</b>		

**EXPECTED EDUCATIONAL SUPPORT**

Please indicate the total amount of contribution you can make towards your tuition fee at LUMS Undergraduate Programme.

a. Own Income/Savings:	Pak. Rupees
b. Parents' Income/Savings:	Pak. Rupees
c. Relatives and Friends:	Pak. Rupees
d. Government and Other Agencies:	Pak. Rupees

List the agencies, foundations and/or governments to which you are applying for financial aid.

Agency/Foundation/Government	Application Date	Award Notification Date	Expected Amount (Pak. Rupees)

Tuition Fees (Pak Rupees)	Undergraduate Programme
Your Contribution	
Assistance Requested from LUMS	
<i>NOTE: All OTHER expenses related to admission shall be borne by students. 'OTHER' expenses include semester registration fee, hostel accommodation, reading material and living expenses.</i>	

**SPECIAL CIRCUMSTANCES**

Please use the space below to explain any unusual expenses, debts or special circumstances that the Financial Aid Committee should consider when deciding how much financial aid you may receive.

**UNDERTAKING**

I certify that all information submitted in the financial aid process – including all supporting materials – is factually true and honestly presented. I understand that I may be subject to disciplinary action, including admission revocation or expulsion, should the information I have certified be false at any stage.

Student's Signature: \_\_\_\_\_ Parent/Guardian's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**FOR OFFICE USE ONLY**

Comments:

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Application Review Dates (i) \_\_\_\_\_ (ii) \_\_\_\_\_

Amount of Financial Aid Granted: \_\_\_\_\_

Candidates who wish to e-mail Form 1 should also take a print out of Form 1 and send via mail or fax (signed copy) to the LUMS Admissions office, along with all supporting documents.

**Admission Enquiries Office**

Office of Admissions  
Undergraduate Programmes, SDSB/MGSHSS  
Lahore University of Management Sciences  
Opposite sector U, DHA  
Lahore Cantt.  
Ph: 92-42-35608000  
Fax: 92-042-35898317

*Applicants are given equal treatment, regardless of race, ethnic or national origin, social status, religion, or age.*

***The University reserves the right to change its programmes, policies, and fee at any time, without prior notice.***